



Join our team as

IT Technician (m/f/d)

Focus: Apple IT Support

The Vienna International School is seeking to appoint an IT Technician on a full-time basis to provide support to students, staff, and visitors, whilst ensuring the safe operation and maintenance of IT technologies within the school. The successful candidate will be part of the IT team which is divided into 4 areas the Systems team, Infrastructure team, Reprographics, and the User support team. All teams have a different focus however work closely together.

About our school:

This is an incredible opportunity for an IT Technician to get acquainted with the uses of technology in education and join a great supportive and international team.

The Vienna International School is an independent, non-profit, K-12 coeducational day school operating in the city of Vienna with almost 280 staff and 1400 students representing over 100 nationalities. Our school is accredited by the Council of International Schools and its curriculum is approved by the Austrian Ministry of Education.

We aim to provide an outstanding education and ensure that every learner reaches their full potential. We are committed to harnessing learning and teaching technologies to empower all students to be inquiring, inspired, and involved lifelong 21st-century learners and are looking for staff members who share our mission!

The VIS is a great organization to work for offering:

- full-time employment (38.5 hrs/week)
- 30 days annual leave + 4 additional all-staff school holidays
- Commitment to your continued professional development
- if with us for more than a year, a private top-up pension scheme
- An incentive salary (between € 2.871,-- and € 3.893,--) depending on qualifications and previous work experience

We look forward to receiving your application if you are an **Apple Technician** willing to work in a mixed-platform educational setting. As an IT Technician at the Vienna International School, you will provide technical support to our staff and students. You have experience in supporting and deploying Apple devices such as laptops, iPads, and phones using JAMF or another MDM. You are preferably (Apple) MDM certified but also have a sound knowledge of PCs. You are always keen to engage in further self-directed learning to acquire new skills and meet the needs of a changing and dynamic working environment, you work well in a team and have at least 4 years of customer service experience, ideally in a multicultural environment, and understand the importance of empathetic service.

(A full job description and person specification [can be found here.](#))





How to apply:

Applications accepted online only!

<https://forms.gle/Xu3NpajMGPqouHo87> (Gmail account required)

Please have the following documents + info prepared:

- **Application document: Cover letter plus up-to-date CV** as *one pdf*, not exceeding 5 MB
 - Please title your file as follows: 'your last name'_'your first name'_'IT_Technician'
- For Non-EU citizens: **valid residence permit**, both sides; ideally also as one pdf (or send us a common image file format like JPEG, PNG, or GIF).
 - Also here, please make sure that the file title is clear and starts with 'your last name'
- **Name + contact details of three referees:** Please make sure you have permission to share this info with us!

For an informal conversation about the position, if you are experiencing difficulties with submitting your application online, or if you have any additional queries, please contact our HR Team at recruiting@vis.ac.at.

Please also note:

- We are committed to safeguarding and expect all our employees to share our commitment. An employment offer is subject to an enhanced background check.
- The position will remain open until filled – but an early date for application is preferred and encouraged.
- We value diversity and expressly welcome ALL applications.

Vienna International School
The VIS HR Team
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