

## SCHOOL TRANSPORT INFORMATION

Dear Parents,

The location of the bus stops will be planned to safeguard the security of your child/ren. Please bear in mind that diverting the bus from the main route causes delay and implementing a new stop for one family can sometimes cause inconvenience for many others and the system has to work as a whole. Changes to the location of the stop may be considered as long as the request for the stops lies within the main route and does not jeopardize the time schedule and safety of your child/ren. Please be informed that the final bus routes will be defined once the actual demand has been analyzed. You will be informed on the routing and the bus stops in due course.

Please contact the school transport coordinator Mrs. Julia Höller, regarding any changes you are requesting in, writing an email to **vis@blaguss.com**

Furthermore all information are listed at the VIS website:

[http://www.vis.ac.at/show\\_content.php?sid=47&language=en](http://www.vis.ac.at/show_content.php?sid=47&language=en)

### **Payment guidelines for the school bus service, valid for school year 2018/2019 (prices are for the whole year service and incl. VAT)**

#### **1. Both ways (morning and afternoon):**

Parents who elect to use the bus service both morning and afternoon have to pay the bus fee as follows:

**Annual: payment by September 1st (2.020,--Euro)**

**Semester: payment by September 1st (1.010,--Euro) and January 15th (1.010,--Euro)**

#### **2. One way:**

Parents who elect to use the bus service for one-way only (morning or afternoon) have to pay the bus fee as follows:

**Annual: payment by September 1st (1.010,--Euro)**

**Semester: payment by September 1st (505,--Euro) and January 15th (505,--Euro)**

#### **3. Irregular passengers:**

Occasional use of the bus service to transport students to other student's homes for such one-time events as parties, baby-sitting, overnight stays, etc. will depend on the availability of a seat on the given route. For this usage, a pre-paid ticket must be handed over to the bus chaperone. Tickets can be purchased in **blocks of 10 for a price of 60 Euro per block from the reception.**

One way tickets can be used any time, for any direction and on any route during the school year.

**4.** Students who normally ride less than five days per week must choose either to subscribe to the service at full price or use prepaid tickets. Only those students who have subscribed to the full service get a guaranteed seat on the bus.

**5.** If parents decide to discontinue using the bus service, a refund will be issued, calculated from the 1st of the month following the day of written notice given to the school.

If you wish your child to use the school bus please return the attached form to the school reception or send it to:

**Firma**

**Blaguss Reisen GmbH**

Richard-Strauss-Strasse 32

A-1230 Wien

Email: [vis@blaguss.com](mailto:vis@blaguss.com)

Fax: +43 (0) 50655 - 1235

**If you have any further questions please do not hesitate to contact the school transport office. You can reach the school transport coordinator at [vis@blaguss.com](mailto:vis@blaguss.com) or on the following line:**

**Mrs. Julia Höller:**

**+43 (0) 50655 - 1214 or +43 664 88 460 125**

**SCHOOL BUS SAFETY RULES:****Please talk to your child/ren about the additional safety rules:**

1. The school "Code of Conduct" applies and will be strictly enforced.
2. Except of quiet conversation, ordinary classroom conduct is to be observed while on bus.
3. Discourtesy or rudeness to bus staff will be reported to parents and the Heads of Schools.
4. No eating and drinking on the bus
5. No use of pencils or other sharp objects on the bus (danger of injury if the bus brakes!)
6. No standing up! All children must be seated and seat belts fastened during the entire bus ride.
7. No walking or standing in the aisle
8. All children must obey the chaperone
9. "Afternoon Children" must be on board by 15:23, buses cannot wait for the children.
10. Students from Pre-, Primary to Grade 3 must be collected by parents or a caretaker at the bus stop, requests for an exception to this policy must be given in writing to the bus coordinator. If parents or caretaker fail to pick up the child/ren at the scheduled time, the child/ren will be brought back to the school by the chaperone and parents or caretaker will have to pick up the child/ren from the school.
11. Please note that the cost incurred for transporting the child/ren back to school will be charged to the parents
12. Fasten seatbelts at any time!

In the interest of the safety of all children using the bus service, a child, which has been reprimanded 3 times by the school transport coordinator, and after a written notice has been sent to the parents, the bus service operator is allowed to suspend the child from the bus service in agreement with the head of the school.