

VISMA Instrumental Music Programme

Dear parents, dear students,

Welcome to the VISMA Instrumental Music Programme! We are proud to be able to offer you top class instrumental and vocal tuition by well-qualified instructors on the VIS campus. Last year, we taught over 340 VIS students on 14 different instruments and voice. These students presented their musicianship on numerous occasions, i.e. in concerts, musicals, class recitals, organised school trips as well as in the IB programme. We are also proud to offer an extra-curricular jazz band to be led by the renowned musician Jon Sass.

A note regarding the registration/room rent fees: If a student registers for more than one instrument, you pay one registration fee for the student and one room rent fee per instrument. The fee for participation in the jazz band is a €25 registration fee and the room fee will be split between the number of applicants. If we cannot place the student, the fees will be refunded in full. Should a student withdraw from the VISMA program after the first semester, the room rent fee for the second semester (€25) will be refunded. Please note the registration fee has been raised by 5 Euros (€75) from previous years to cover increased operating costs.

We have included a space for you to indicate a preferred teacher as well as preference for certain days of the week on which the lesson should take place, however, be advised that we cannot guarantee that your child will have the lesson on the indicated day. Placement for new students is based upon the number of returning students and the teacher's schedule availability. Returning students have priority.

In order to avoid misunderstandings later in the year, please read the rules carefully and tick the box at the bottom of the page to indicate that you are in agreement with the conditions and then sign the form. Any programme related questions can be answered when you register.

In the past, we have received several inquiries about the best/minimum age to start certain instruments. The following list may be helpful in determining which instrument would be suitable for your child. Please note that age limits are ultimately up to the teacher's discretion.

Piano: Grade Primary	El. Bass: Grade 4-5	Guitar: Grade 1
Flute: Grade 4	Recorder: Grade 1	Violin: Grade Primary
Saxophone: Grade 4-5	Voice: Grade 5-6	Clarinet: Grade 4-5
Drum Set: Grade 3-4	Trumpet: Grade 3-4	Jazz/Rock Band: Grade 7-9

Should you have any further questions before or after the VISMA registration, please feel free to contact me at visma.music@gmail.com.

Best regards,

Dr. Daniel J. Bottoms
VISMA Coordinator

VISMA 2017/2018 **INSTRUMENTAL TUITION**

VISMA PROVIDES:

Private Instrumental Tuition - Single or Paired Lessons - Full range of Instrumental Lessons - The Opportunity to Perform in Many Musical Events and Ensembles - Support and Encouragement for VISMA Students to Participate in VIS Orchestras, Bands and Vocal Ensembles

<u>Teachers and Instruments:</u>		
<u>PIANO</u> Robert Crow Daniel Bottoms HirokoGrasso Maria Plsekova Natalia Moliboga	<u>VIOLIN/VIOLA</u> Robert Crow Martina Reiter Doris Audetat	<u>GUITAR: ELECTRIC/ACOUSTIC</u> Tom Telepak Klaus Wienerroither Ben Rowley David More
<u>HARPSICHORD</u> Daniel Bottoms	<u>LOW BRASS</u> Jon Sass	<u>TROMBONE</u> Sean Neald
<u>JAZZ/POP KEYBOARD</u> Robert Buzen	<u>VIOLONCELLO</u> Katie Black	<u>ELECTRIC BASS</u> Ben Rowley
<u>DRUM SET</u> Dusan Milenkovic	<u>VOICE</u> Susan Ali Marija Blagojevic	<u>CLARINET</u> Markus Adenberger
<u>TRUMPET/TROMBONE</u> Andreas Bergmann	<u>FRENCH HORN</u> Marcus Schmidinger	<u>SAXOPHONE</u> Johannes Mayrhofer
<u>THEORY/COMPOSITION</u> Daniel Bottoms	<u>FLUTE/RECORDER</u> Marie-Céline Labbé Florian Huber	<u>OBOE</u> Ulrike Schöberl
	<u>JAZZ BAND</u> Jon Sass	

!WHAT TO DO!

Please fill in the form overleaf and take it to the VISMA Representative in the Octagon between Monday, 3. September – Friday, 7 September, 08:00 – 08:45 & 15:00 – 16:00 WITH THE €75 FEE (Combined Registration and Room Rent Fees).

A VISMA Teacher will contact you to organize a lesson time.

!IMPORTANT!

THE DEADLINE FOR REGISTRATION IS FRIDAY 7th of SEPTEMBER.

This also applies to returning students. Teachers will not allocate spaces for them unless they have officially registered. LESSONS BEGIN on or after September 10 for Primary and for Secondary students on or after September 17.

If you have any questions, please contact the VISMA representative at the times listed above in the Octagon, or call 0664 9572804 or email us at visma.music@gmail.com

Proof of payment of €75 Registration and Room Rent Fees for VISMA Program 2018/2019

Name of Student: _____

Grade: _____

Signed _____

Date: _____

Registration Form for Instrumental Tuition 2018/2019
- Contractual Agreement -
Please fill in a separate form for each instrument and student

Student Name: _____ Grade: _____

Address: _____ Email: _____

Tel: (home) _____ work: _____ cell phone: _____

I wish to have lessons on the _____ (Instrument) Preferred teacher: _____

Please indicate if you are new to the VISMA program: ☐ yes ☐ no

If you prefer a certain day or days of the week when the lesson should take place please note it here.
(This is not binding.) We will do our best to accommodate you:

Fees and rules of the instrumental program:

Combined Fee € 75 for the school year (€25 Registration Fee + € 50 Room Rent Fee)

Individual Lessons:

30 Minute Lessons: €20 per semester (15 lessons) €300

45 Minute Lessons: €30 per semester (15 lessons) €450

60 Minute Lessons: €40 per semester (15 lessons) €600

Group Lessons (group of 2, fee per student) 30 Minute Lessons: €15.50 per semester 232.5

The semester fees are due directly to the teacher by the first lesson of each semester.

1. Students should plan to attend all lessons regularly and punctually. You will be allocated a specific time, which is reserved for you. If the student does not come as scheduled, their lesson is forfeited for that week.
2. When there is a half day (i.e. parent-teacher conferences, sport day, etc.) instrumental lessons will take place, unless notice is given to the teacher **in writing** at least one week in advance.
- 3.

PLEASE NOTE: THIS PROGRAM IS FOR A FULL SCHOOL YEAR AND FEES ARE OBLIGATORY FOR BOTH SEMESTERS If the student does not wish to continue the lessons in the second semester, written notice must be given to the teacher before the December break. Failure to do so will result in half a semester's fee being charged.

4. There is not enough room and time in the school year to make-up long periods of absence.
5. The teacher is not obliged to make up a missed lesson *owing to illness* of the student or other personal reasons. Lessons missed due to school events will be made up providing that the teacher is notified **in writing** at least one week beforehand of the event.
6. All written notifications concerning instrumental lessons must be given to the teachers personally. As VISMA is not part of the normal teaching staff at VIS, contacting the VIS or any other teacher, staff, or individuals is not appropriate and will not be accepted as proper notification.
7. Students may be withdrawn from the program by the instructor in the event of behavior issues.
8. All students are asked to practice at least 10 to 20 minutes a day. This will ensure a smooth development over the course of the school year.
9. In the unlikely event of the teacher missing a lesson, it will be made up, or a qualified substitute will be arranged. In the event of the teacher being tardy, or held-up for whatever reason, the student is kindly asked to wait 15 minutes for the teacher's arrival. Failure to wait will mean a forfeit of that lesson on that day.
10. If the teacher is ill or away (concert tour, travelling, etc.) during the normally scheduled lessons at VIS, prior notification will be given. You do **not** pay for these missed lessons. The normally scheduled lessons will be made up at the end of the semester, or during the course of the remainder of semester at additional times.
11. There is no refund of fees for missed lessons. Therefore, all make-up lessons must be made-up during the school year unless special arrangements are made.
12. All rules and conditions are final and non-negotiable.

☐

I have read and understood the above conditions for instrumental tuition and agree to pay all fees in accordance with the rules stated above. (Please tick the box!)

Signed: _____ (Parent or Guardian) Date: _____