



September 25, 2018

Dear Members of the VISA Community,

We have an opening on the Board of Governors and are accepting candidates until close of business on **Wednesday, October 3<sup>rd</sup>**.

Among its many tasks, the Board sets policies, determines the overall budget in line with long-term fiscal needs, determines the strategic direction for the Association including property and real estate, and appoints or terminates the employment of the Director. The position will be filled on **December 3<sup>rd</sup>** by vote of the full members of the Vienna International School Association (VISA).

The impending opening follows the end of term of an elected member on May 31<sup>st</sup>, 2019. In addition the term of the co-opted member, Mr. Richard Golden, the Board's Treasurer, is coming to an end on May 31<sup>st</sup>, 2019. Richard provided expert knowledge and dedication, staying on two years after his children graduated from the VIS, and we are eternally grateful for his years of service. Now the Board needs to fill the vacant seat of an elected member with a person who could take over the duties of the Treasurer and who will address the key issues that will shape the long-term financial sustainability of the School.

With Richard's retirement the School stands in urgent need of someone with financial planning and investment expertise, experience in budget administration, cash flow management and project execution, particularly with regard to long-term sustainability strategies in medium-to large-sized institutions. Pressing and future issues for the School will increasingly require strong familiarity with Austrian law and regulatory practice, particularly with regard to financial matters, negotiating contracts, and banking and government relations. For this, fluency in German would be a great asset for the School and our community.

All **Full Members** of the Association, i.e. parents or guardians of one or more students enrolled at the School, are eligible to be elected to the Board. We strongly encourage that you consider making yourself a candidate, especially if you have experience that can help strengthen the financial viability of the School and further its objective to promote and to provide an education suited to the needs of an international community.

If you wish to submit your name for candidacy and have any further questions, please contact:

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The Declaration of Candidature together with the list of **at least 25** supporting signatures and a short summary of the candidate's motives and experience that qualify him or her for Board Membership should be sent to the Director's office or be mailed to [uullmann@vis.ac.at](mailto:uullmann@vis.ac.at) by close of business on **Wednesday, October 3<sup>rd</sup>, 2018**.

The Electoral Committee

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